

**All appeals must be received by this office within 21 days of the date of the ticket issuance.**

Name:	Social Security Number:
Ticket #:	(Required for reimbursement if appellant is found not responsible.)
Address:	
City/State:	
Zip Code:	
Phone:	Email:

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Date \_\_\_\_\_

**Note: Use of this form is not required by law. A signed letter may be submitted instead, but must include ALL of the above information.**

**FOR OFFICIAL USE ONLY**

**Appellant:** \_\_\_\_\_ **Ticket #:** \_\_\_\_\_

**To be completed by the City of Lowell Clerk's Office:**

Date of appeal request	
Amount paid	\$
Employee Initials	

**To be completed by the Municipal Hearing Officer:**

Date of Hearing	
Decision	Upheld      Dismissed
MHO Signature	
Refund Amount	\$